

TITLE: Construction Quality Manager

Mohawk Valley Materials, Inc., a women-owned small business located in Rome, NY, is seeking a full-time, Construction Quality Manager (CQM) to join our growing team. This CQM position is for a current USACE project located in Middlesboro, KY.

Description: The Construction Quality Manager (QCM) will serve as the on-site technical resource and subject matter expert, responsible for planning, coordination, implementation, and oversight of the project quality control plan to ensure the current project meets or exceeds all stated requirements. The CQM will report to the Project Manager and will work with the Project Superintendent and team to achieve project goals & objectives. Additionally, the Quality Control Manager is required to have completed the US Army Corp of Engineers Construction Quality Management (CQM) for Contractor's course.

Job Duties:

- Work directly and closely with remote Project Manager daily.
- Daily work directly with Project Superintendent, Health & Safety Officer, Field Engineers, Subcontractors, and operators to ensure quality is maintained.
- Develop project work plans and schedules; calculate time requirements and sequence project elements.
- Interpret contract drawings, specifications, shop drawings and material submittals for contract compliance.
- Monitor construction activity to ensure work is progressing as scheduled, adhering to contract specifications and budgets.
- Schedule and conduct Preparatory Meetings; complete & distribute meeting minutes.
- Document inspections and issue reports.
- Manage RMS for the project.
- Responsible for testing and monitoring during all phases of construction to ensure compliance with contract requirements.
- Anticipate project conflicts, communicate preventative actions plans, and implement solutions to avoid issues.
- Draft punch lists, sign off on corrected items, and update punch list as required.
- Prepare submittals and prepare master/monthly schedule updates.
- Develop and maintain appropriate electronic and hard copy reports and records.
- Perform other duties as assigned or required.

Experience:

- BS degree in Project Management, Construction Management, Engineering, or a related discipline and two years of experience with a similar project including one as a quality representative (Required)
 - OR ten years of construction experience with similar projects with at least two years as a quality representative
- Construction Quality Management (CQM) for Contractors Course Certificate (Required).
- Five+ years' experience in heavy civil construction management / oversight positions.
- RMS experience with USACE projects.
- Proven ability to work in a team environment and manage multiple tasks simultaneously.

- Strong interpersonal, leadership, and verbal / written communication skills.
- Internet savvy with competence in Microsoft Office applications; willingness to learn new software systems.

Mohawk Valley Materials is an Equal Opportunity Employer and supports transitioning service members and veterans. All qualified applicants will receive consideration for employment without regard to status as a protected veteran or a qualified individual with a disability, or other protected status, such as race, religion, color, national origin, sex, sexual orientation, gender identity, or age.

Job Types: Full-time, Contract, Temporary

Salary: \$55,000.00 - \$70,000.00 per year

Benefits:

- 401(k)
- 401(k) matching
- Health insurance
- Dental insurance
- Life insurance
- Disability insurance
- Paid time off

Schedule:

- 10 hour shift
- 8 hour shift
- Monday to Friday

Education:

- Bachelor's (Preferred)

Experience:

- RMS: 2 years (Preferred)

License/Certification:

- PE License (Preferred)
- CQM Certificate (Preferred)

Work Location: One location

Work Remotely:

- No